

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building	(2) MEETING DATE 12/17/2013	(3) CONTACT/PHONE John McKenzie, Senior Planner/ 805-781-5452	
(4) SUBJECT Request to approve a contract (Clerk's File) for independent review of engineering geology reports and consultation on geology issues with Landset Engineers, Inc. in the amount not to exceed \$50,000 per year from 2014 through 2018. All Districts.			
(5) RECOMMENDED ACTION It is recommended that your Board approve and direct the Chairperson to sign, the contract (Clerk's File) with Landset Engineers, Inc..			
(6) FUNDING SOURCE(S) Application Fees	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$50,000.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT { X } Consent    { } Presentation                      { } Hearing (Time Est. ____ )    { } Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS { } Resolutions    { X } Contracts    { } Ordinances    { } N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001355		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: { } 4/5 Vote Required            { X } N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY { X } N/A    Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Lisa M. Howe			
(18) SUPERVISOR DISTRICT(S) All Districts -			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Planning and Building, John McKenzie, Senior Planner

VIA Ellen Carroll, Environmental Coordinator

DATE: 12/17/2013

SUBJECT: Request to approve a contract (Clerk's File) for independent review of engineering geology reports and consultation on geology issues with Landset Engineers, Inc., in the amount not to exceed \$50,000 per year from 2014 through 2018. All Districts.

## **RECOMMENDATION**

It is recommended that your Board approve and sign the contract (Clerk's File) with Landset Engineers, Inc. and authorize the Chairperson of the Board of Supervisors to sign the contract on behalf of the County.

## **DISCUSSION**

The County has a need for geologic expertise on an 'as needed' basis to review geologic reports and consult on geologic hazard issues. Geology reports are submitted to satisfy state and local land requirements, and to ensure safe development. Reports cover various topics including, but not limited to geologic hazards, landslides, seismicity, fault rupture, and bluff top erosion. Reports must be reviewed for accuracy, completeness, and appropriateness of mitigation prior to finalizing an environmental determination.

In general, geology review tasks include: 1) peer review of submitted geologic reports; 2) discussion of projects from the office and/or in the field with applicants, staff, and engineers; 3) testimony at public hearings, including the Planning Commission and the Board of Supervisors, and 4) general consultation. A Request for Proposals (RFP) was sent out to find the best qualified firm to establish a 5-year contract to fulfill the above-mentioned needs. The County received three proposals. Landset Engineers has been chosen based on cost, expertise and ability to provide quick turn-around times. In addition, Landset Engineers has proven themselves in this capacity as our current geologist under contract.

This Contract complies with the County-approved contracting procedures.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

County Counsel has reviewed the agreements as to form and legal effect. Staff also worked closely with General Services on the RFP process. No involvement of other agencies is required.

## **FINANCIAL CONSIDERATIONS**

The funding for this contract is within the existing Planning and Building Department budget. Tasks will be authorized on an "as needed" basis, up to the total annual contract amount of \$50,000. Costs for peer review are offset by application fees.

**RESULTS**

Approval of this contract will ensure that the County has the geologic experts to provide geology report review and consultation services on an “as needed” basis. This will result in approval of projects with proper mitigation for geologic hazards, such as landslides and liquefaction. This is consistent with County Communitywide Results of “A well Governed Community” and “A Livable Community”.

**ATTACHMENTS**

1. Exhibit A - Contract (Clerk's Filed)